

# Tong Yi: Proven Leader

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## Career Overview

A trained leader with extensive experience in training large and small groups of individuals.

## Core Strengths

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| <ul style="list-style-type: none"><li>● Training development</li><li>● Store maintenance</li><li>● Inventory control</li><li>● Shipping and receiving</li><li>● Invoice processing</li></ul> | <ul style="list-style-type: none"><li>● Conflict resolution</li><li>● Adaptability</li><li>● Creative problem solver</li><li>● Listening skills</li><li>● Excellent communication skills</li><li>● Energetic work attitude</li></ul> |
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## Accomplishments

- Successfully led a team of soldiers in processing excess equipment in Korea which aided the Army save over \$2,000,000.
- Developed 8 soldiers to become supervisors in different sections of an Army warehouse.
- Essential team member of a group of senior leaders that developed the Standard Operation Procedures for the largest US Army warehouse in South Korea.
- Implemented storage procedures for aviation parts in Afghanistan in which I received the Army Commendation Medal.
- Liaised between the Korean and the US Army Brigades in Afghanistan as well as Korea.

## Work Experience

August 2004 to

*United States Army*

June 2012

*Squad Leader*

- Trained and Developed soldiers to become future leaders by training and leading by example.
- Evaluated and counseled the job performance of individual soldiers on a month to month bases on a standardized document and gave them continuous leadership on a day to day bases.
- Implemented procedures on running various sections of a US Army controlled warehouse.

## Educational Background

Current

Culinary Institute of Virginia  
Virginia Beach, VA, United States

Culinary Arts

2009

Warrior Leadership Course  
Seoul, South Korea

Basic Combat Leadership

2004

US Army Basic Combat Training  
Fort Jackson, SC, United States

2001

University of Toledo  
Toledo, OH, United States

International Business

1997

Colerain High School  
Cincinnati, OH, United States